

Capital Area Career Center
Executive Council
Tuesday, December 9, 2008
11:00 a.m.
Agenda

- I. Call to Order
- II. Consent Agenda
 - A. Approval of Minutes –November 12, 2008 Executive Council & Closed Session
 - B. Approval of Bills
- III. Recognition of Visitors
- IV. Reports
 - A. Chair
 - 1. Meeting at LLCC
 - B. CASPN Coordinator
 - 1. Enrollment Update
 - 2. NLNAC Self Study Written Evaluation/ERP
 - 3. IDFPR Meeting – December 4, 2008
 - 4. Evening LPN Class
 - 5. High School LPN Curriculum
 - 6. CNA Prerequisite – Fall 2009
 - 7. Healthcare Initiatives Meeting – December 4, 2008
 - 8. Professional Development/In-Service- November 21, 2008
 - 9. Job Descriptions
 - C. Principal
 - 1. Enrollment Data
 - 2. Historical Data
 - 3. Discipline Report
 - 4. Recruitment
 - 5. Attendance Awards
 - 6. Year End Awards Ceremony
 - 7. January 5, 2009 Teachers Institute
 - D. Director
 - 1. Insurance Walk-through Report
 - 2. AVC Tuition Survey
 - 3. Policies

4. International Marketing Course
5. Cosmetology
6. Committee Updates
7. Waverly School Board
8. Park District Board
9. Faculty Retirement
10. Student Restitution
11. NCCER Sponsor
12. Statewide Area Center Strategic Planning Committee

V. Closed Session

- A. Appointment, Employment, Compensation, discipline Performance or Dismissal of Employees, including hearing testimony on a complaint to determine its validity.
- B. Negotiations
- C. Imminent Litigation

VI. Correspondence

- Stover to Fansler
- Stover to Kempineres
- Stover to Rouke
- SAFE School to CACc
- Stover to Kempineres
- Midland to Stover

VII. Action Items

- A. Personnel
 - Retirement
 - Custodian
 - Youth Build
 - Clinical Instructor
 - Other
- B. Approve Ron Booth Contract
- C. Approve Job Descriptions
- D. Life Insurance Provider
- F. Policy Sections I and V
- G. Approve Courses
- H. Approve Prerequisites

VIII. Miscellaneous

- IX. Adjournment- Next Meeting – January 8, 2007 @ 11:00 p.m.