The regular meeting of the Capital Area Career Center Executive Council was called to order at 11:00 A.M., February 10, 2009, in the Conference Room, Capital Area Career Center, 2201 Toronto Road, Springfield, IL by Dr. Bertrand, Chair.
RECONGNITION OF VISITORS
Mr. Jerry Harrison, IEA UniServ Director
Ms. Debbie Burtle, CACC Instructor
Ms. Debbie Downs, CACC Instructor

APPROVAL OF MINUTE
A motion was made by Ms. Carr to approve the Open and Closed Session minutes of the regular meeting of January 13, 2009. The motion was seconded by Mr. Bruno and carried with all members voting “aye”.

BILLS PAYABLE
A motion was made by Ms. Carr to approve the Bill Lists, as printed. The motion was seconded by Mr. Bruno and carried with all members voting “aye”.

REPORTS

Chair's Report
An acceptance of resignation will be added to the agenda under New Business.

CASPN Coordinator’s Report
Ms. Anselm discussed enrollment numbers.

Ms. Anselm reported that CASPN students had a 93% pass rate. The national average is 86%. Last year, CASPN’s pass rate was 90%.

Graduation for the Class of 100 was held Friday, January 23, 2009 at the Northfield Center.

Theresa Lee, CASPN Clinical Coordinator, has taken over the Skills Lab due to a recent resignation.

Ms Anselm will attend a grant writing In-service on February 26, 2009. Sometime in the near future, Ms. Anselm would like to write a grant for the simulation lab and computers.

The Advisory Committee Meeting will be held on March 20, 2009 at noon. Lunch will be provided.

The NLNAC final report will be mailed to CASPN in March.

Principal’s Report
Mr. Avery discussed the enrollment data and discipline report.

Open House for sophomore students and their parents was held Tuesday, February 3, 2009. It was very well attended.

The IACTE Legislative Day is February 26, 2009. Kim Eddings, CACC Student Support Specialist, will be representing CACC.

ROCTE Career Day will be held March 10, 2009.

Dreamweaver and Flash have been added as dual credit classes.

Mr. Avery discussed 1st semester statistics.
Director’s Report

Budget Update
Ms. Stover reviewed the budget numbers and informed the Executive Council that cuts were made as necessary.

Health, Life, Safety
Ms. Stover met with Dave Leonatti. He has found a better type of insulation that is manufactured by more than one company. He is confident that there will be several bids for the project. Bids will be accepted on February 24, 2009.

FY10 Room Rental
Hope School has expressed interest in renting three additional classrooms next year. There is a possibility of turning some empty space into classrooms. Ms. Stover has a meeting with Chuck Hoots to discuss Springfield Learning Academy’s room needs for FY10.

Adult CNA Class
An Adult CNA Class began January 26, 2009. Ms. Beams, CACC Health Occupations Instructor, is teaching the class. CACC will also offer a summer CNA class.

Pepsi/Canteen Contracts
Ms. Stover discussed the Pepsi and Elliot’s Canteen contracts and services they can provide CACC.

ICTA Winter Conference
CACC will be hosting the ICTA Winter Conference on February 10-11, 2008.

Principal’s Evaluation
Ms. Stover informed the Board that the Principal’s evaluation is complete.

Program Discussion
Ms. Stover discussed program numbers, as presented. The Board directed Ms. Stover to gather additional information and it will be discussed at a Special Meeting that will be March 3, 2009 at 9:00 A.M.

Position Postings
Ms. Stover asked the Board for approval to post the Building and Grounds Supervisor and Radio/TV Instructor positions that will be left vacant after retirements. The Board instructed Ms. Stover to post the positions.

Closed Session
A motion was made by Mr. Gillum to go into Closed Session at 11:50 A.M. The motion was seconded by Mr. Bruno and carried with the following vote: Those voting “aye” Bertrand, Mulligan, Gillum, Carr, Bruno, Brady; Those voting “no” none.

Items discussed:
A. Appointment, Employment, Compensation.
B. Discipline Performance or Dismissal of Employees, including hearing testimony on a compliant to determine its validity.
C. Negotiations
D. Imminent Litigation
E. Student Discipline

Open Session
A motion was made by Mr. Gillum to come out of Closed Session at 12:16 P.M. The motion was seconded by Dr. Mulligan and carried with all members voting “aye.”
CORRESPONDENCE
Stover to DOL
Stover to Harrison
First Day Fund to CACC
Stover to Hoots (Urban League)
McCoy to MCC
Miner to Stover
WQNA to Executive Council
Stover to CEA Co-Presidents

NEW BUSINESS

Approve Seniority List
A motion was made by Ms. Carr to approve the seniority list, as presented. The motion was seconded by Mr. Bruno and carried with all members voting “aye”.

NCCER Sponsor
A motion was made by Dr. Mulligan to approve Choice Construction as the new NCCER Sponsor. The motion was seconded by Ms. Brady and carried with the following vote: Those voting “aye” Mulligan, Gillum, Carr, Bruno, Brady, Bertrand; Those voting “no” none.

FY10 Rental Rates
A motion was made by Mr. Gillum to approve the increase of rental rates as follows: participating districts will have a 3% increase and non-participating districts will have a 3.7% increase. The motion was seconded by Ms. Carr and carried with the following vote: Those voting “aye” Gillum, Carr, Bruno, Brady, Bertrand, Mulligan; Those voting “no” none.

Approve Special Meeting
A motion was made by Mr. Bruno to approve a Special Meeting to be held March 3, 2009 at 9:00 A.M. The motion was seconded by Mr. Gillum and carried with all members voting “aye”.

Accept Resignation
A motion was made by Ms. Brady to accept the resignation of Len Miner, part-time CASPN Instructor, and effective January 27, 2009. The motion was seconded by Mr. Bruno and carried with all members voting “aye”.

MISCELLANEOUS
Special Executive Council Meeting – March 3, 2009 @9:00 A.M.
Next Executive Council Meeting – March 10, 2009 @11:00 A.M.

ADJOURNMENT
A motion was made by Mr. Bruno to adjourn the meeting. The motion was seconded by Ms. Carr and carried with all members voting “aye”.

The meeting adjourned at 12:34 P.M.

________________________________________
Secretary, Executive Council

__________________________________
Date Approved