

Capital Area Career Center
Executive Council
Tuesday, December 8, 2009
11:00 a.m.
Agenda

- I. Call to Order
- II. Consent Agenda
 - A. Approval of Minutes –November 12, 2008 Executive Council & Closed Session
 - B. Approval of Bills
- III. Recognition of Visitors
- IV. Reports
 - A. Chair
 - B. CASPN Coordinator
 - 1. Enrollment
 - 2. Orientation Class 105
 - 3. Graduation
 - 4. Advisory Committee Meeting
 - 5. NCA Accreditation Visit
 - C. Principal
 - 1. Enrollment Data
 - 2. Discipline Report
 - 3. Recruitment
 - 4. Security Measures
 - 5. Principal's Meeting
 - D. Director
 - 1. Seniority List
 - 2. Teacher Web Pages
 - 3. Action Plan
 - 4. WIA Grant
 - 5. ACTE Region III Award
 - 6. ACTE Conference
 - 7. Adult CNA Class
 - 8. UIS Rental
 - 9. Access 4 Television
 - 10. CWLP Lights Rebate Program

V. Closed Session

A. Appointment, Employment, Compensation, discipline Performance or Dismissal of Employees, including hearing testimony on a complaint to determine its validity.

B. Negotiations

VI. Correspondence

Vose to Fitzgerald

Byars to Anselm

Antonellis to Stover

Stover to Staff

Schmidt to Stover

VII. Action Items

A. Personnel

1. Hire CASPN Clinical Instructor – Jeff Hickman 2/3 time @ A 9

2. Accept Resignation of Culeta Byars – 2/3 CASPN Instructor

3. Accept Resignation of Amy Schmidt – CACC

Bookkeeper/Administrative Assistant

B. Amend Calendar

C. FY 09 Audit

D. Custodian Evaluation Form

E. FOI Officer

VIII. Miscellaneous

IX. Adjournment- Next Meeting – January 13, 2010 @ 11:00 p.m.