

Capital Area Career Center Board of Control Agenda
Thursday, September 17, 2009
6:00 p.m. – Dinner – Conference Room
Meeting Following

- I. Call to Order

- II. Consent Agenda
 - A. Approval of Open & Closed Minutes –June 18, 2009
 - B. Review of Executive Council July and August 2009
 - C. Review of Financial Statements

- III. Recognition of Visitors

- IV. Reports
 - A. Chair
 - B. CASPN
 - 1. Enrollment Update
 - 2. Logo
 - 3. Computers/laptops
 - 4. DI Associates – Nurse Educator Boot Camp
 - 5. Gemcor Conference
 - 6. Class 104 Calendar
 - 7. Document Scanning
 - 8. Updates/Improvements
 - 9. Policy Revision
 - a. Cheating
 - b. Unethical Behavior
 - 10. WIA Sponsor Meetings
 - C. Principal
 - 1. Enrollment
 - 2. Parent Teacher Conferences – October 8-9, 2009
 - 3. Open House-October 15, 2009 & February 2, 2010
 - 4. Advisory Committee Meeting-November 5, 2009
 - 5. Teacher Institute
 - 6. Dist. 186 Dismissal Time
 - D. Director
 - 1. ROCTE Extra Money
 - 2. Health Insurance Premiums
 - 3. Johnson Controls
 - 4. Dr. Reynolds Survey
 - 5. ISBE Budget
 - 6. Youth Build
 - 7. Vending Machines
 - 8. Adult CNA Classes
 - 9. Health Life Safety – Insulation Project

V. Closed Session

- A. Appointment, Employment, Compensation, discipline Performance or Dismissal of Employees, including hearing testimony on a complaint to determine its validity.
- B. Negotiations
- C. Pending Litigation

VI. Correspondence

Kimbro to Stover
Stover & Downs to O'Leary
AVDC to Mark Williams
Kennedy to Stover
Cain to CACC
Frazier to Williams
Stover to Radogno, Cullerton, Cross, Madigan, & Quinn
Stover to Bomke, Poe, & Brauer
Stover to Elliott
Stover Participating Agencies
Avery to Staff
Wilbur to Anselm

VII. New Business

A. Personnel

Resignations

1. Custodian Evan Cain effective July 17, 2009
2. Clinical Coordinator Theresa Lee effective August 20, 2009

Hire

1. CASPN Secretary/Admission Specialists Michelle Sorrill @ \$26,000
2. CASPN Full Time Instructor Ruth Holley @ E12
3. CASPN Full Time Temporary Instructor Crista Newbold @ B8
4. CASPN Full Time Temporary Instructor Heather Bates @ B8
5. Early Child Care Education Aide Kris Sikorski @ \$12.00 an hour
6. 2/3 Time Clinical Instructors Heather Lay @ B8, Regina McLaughlin @ A10, Donna Duncan @ M12, Daniell Merriman @ B4, Culetta Byars @ E3
7. Part Time Temporary Clinical Instructor Jeffrey Hickman @ A9
8. Custodian Jacob Stark @ \$9.15 per hour
9. Clinical Coordinator Tresa Wilcox @ B12
10. Recall ½ Time Law Enforcement Instructor Mark Cordes
11. Part-Time As Needed Welding Instructor George Franklin @ \$35 an hour

B. Ratify Contract with CEA

C. Amend FY 10 Staff & Student Calendars

D. Approve Canteen Contract

E. Policies

1. Student Loan Code of Conduct
2. Financial Aid Office Code of Conduct
- F. Approve FY 10 Joint Agreement Budget
- G. Approve Non-union ESP FY 10 Salaries
- H. Approve Literacy and Math Consultant Salaries
- I. Approve Administrative Salaries
- J. Approve TCDI Contract
- K. Approve Travel Reimbursement Guidelines

VIII. Miscellaneous

- IX. Adjournment – Next Meeting November 12, 2009