

Capital Area Career Center Board of Control  
Thursday, January 21, 2010 - 6:00 p.m.  
Agenda

- I. Call to Order
  
- II. Consent Agenda
  - A. Approval of Minutes –November 12, 2009 Executive Council & Closed Session
  - B. Approval of Bills
  
- III. Recognition of Visitors
  - Debbie Burtle – Culinary Arts Instructor
  
- IV. Reports
  - A. Chair
  
  - B. CASPN Coordinator
    - 1. Enrollment
    - 2. Class 105
      - a. Orientation
      - b. Calendar
    - 3. Graduation/ Awards
    - 4. Advisory Committee Meeting
    - 5. NCA Accreditation Visit
    - 6. Excessive Absence/Discipline Report
    - 7. ARRA Grant
    - 8. NCA Self-Study/Site Visit
    - 9. Populi Student Information Program
    - 10. Peoria Journal Star Newspaper Article
  
  - C. Principal
    - 1. Enrollment Data
    - 2. Discipline Report
    - 3. Recruitment
    - 4. Security Measures
    - 5. Principal's Meeting
    - 6. December Staff Development
    - 7. February Open House
    - 8. Historical Data
  
  - D. Director
    - 1. Teacher Web Pages
    - 2. Action Plan – Draft
    - 3. Program Overview Chart
    - 4. WIA Grant

5. ACTE Region III Award
6. ACTE Conference
7. Adult CNA Class
8. UIS Rental
9. CWLP Lights Rebate Program
10. Tax Levy for Area Vocational Centers

V. Closed Session

- A. Appointment, Employment, Compensation, discipline Performance or Dismissal of Employees, including hearing testimony on a complaint to determine its validity.
- B. Negotiations
- C. Imminent Litigation

VI. Correspondence

- Vose to Fitzgerald
- Byars to Anselm
- Antonellis to Stover
- Stover to Staff
- Schmidt to Stover
- Stover to State Legislators
- Traveler's Insurance to Stover
- Hanauer (CWLP) to Stover
- Schneider to Stover
- Stover to O'Brien

VII. Action Items

A. Personnel

1. Hire

CASPN Clinical Instructor – Jeff Hickman 2/3 time @ A 9

CASPN Clinical Instructors Part-time as needed

Jean Taylor @ E12

Joan Johnson @ E14

Jeanne Skubbe @ E14

CACC Bookkeeper/Administrative Assistant – Keri Becker @ \$28,000 per year

2. Accept Resignation of Culeta Byars – 2/3 CASPN Instructor

3. Accept Resignation of Amy Schmidt – CACC

Bookkeeper/Administrative Assistant

B. FY 09 Audit

C. Seniority List

VIII. Miscellaneous

IX. Adjournment- Next Meeting – March 18, 2010 @ 6:00 p.m.